

Authorised Training Partner/Organisation (ATP/ATO) Application Form

Applying Organisation Details

| | | | | |
|---------------------------------|------------|--------------------------------------|---------------------|---|
| Organisation Name ("ATP/ATO") | | | | |
| VAT number | | | Registration Number | |
| Registered / Billing Address | Address | | City | Postcode |
| | | | | Country |
| Postal Address (if different) | Address | | City | Postcode |
| | | | | Country |
| Website | | Countries/ regions where you operate | | Estimated number of candidates per year |
| | | | | 10-20 |
| | | | | 20-40 |
| | | | | 50+ |
| Email Address | | | Phone | |
| Contact Persons Details | | | | |
| Authorised Representative | Title | | Position | |
| | First Name | | Last Name | |
| | Email | | Phone/mobile | |
| Main point of contact for P3GQA | Title | | Position | |
| | First Name | | Last Name | |
| | Email | | Phone/mobile | |

P3GQA Products/Services applying for

| | | |
|--|------------------------------|--|
| P3GP Virtual Training Programs & Exams | Available | |
| P3GP Exam & P3G Book Bundle | Available | |
| P3GP E-Learning & Exam & P3G Book Bundle | To Be Made Available Q3 2023 | |

The available role you are applying for

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|--|--|
| Authorized Training Partner (ATP) | |
| <p>ATP offers and promotes Live Virtual Courses centrally delivered by P3GQA to their own customer base. ATPs receive unique payment codes and benefit from a revenue share structure described below.</p> <p>During the pandemic, training organizations have shifted to virtual forms of delivery and P3GQA intends to help ATPs overcome the turbulent period by providing centralized, live virtual training courses as well as proctored exams to simplify the operations of ATPs and additionally, help drive economies of scale.</p> <p>The ATP's can place candidates on P3GQA's public, open-enrollment schedule (listed on https://www.p3gqa.com/events-calendar/) and get compensated in the following revenue-share structure:</p> <p>1st Candidate (20% of the course, less the exam & book fee) 2nd Candidate (40% of the course, less the exam & book fee) 3rd Candidate + (50% of the course, less the exam & book fee)</p> | |

ATP's clients can pay P3GQA Directly (P3GQA will provide unique payment links to each ATP). Following the course completion ATP's will invoice P3GQA the revenue share dedicated to them based on the number of candidates they have placed on the courses in the name of marketing fees.

**Exam fee is set at £125 & P3G Digital Copy of the manual is set at £45 for courses organized by P3GQA*

**Slots booked by ATPs on the course for a "Train-The-Trainer" purpose do not qualify for a commission share*

Authorized Training Organisation (ATO)

To complete your application, please submit:

1. Incorporation and Good Standing Certificate, reflecting your company registration details or any other document proving that your organisation is an active legal entity
2. Documents need to be submitted in English or accompanied with a sworn translation if the documents are not available in Latin alphabet.
3. ATO's need to enroll the trainer they intend to use in one of P3GQA's live virtual courses, who must score a minimum of 66% on the P3GP exam and submit a case-study presentation to P3GQA to complete their assessment.
4. ATO's receive the full set of training materials from P3GQA and no ATO fees are due in the first year of the partnership.
5. ATO's can take advantage of the re-seller options available for ATP's listed above.

**Exam fee for an ATO is set at £125 and ATO's abide to retail the exams at 165£. ATO's will receive a unique payment link for exams and will invoice P3GQA the difference (40£) once the candidate has taken the exam and certification has been issued.*

**P3G Digital Copy of the manual is set at £45 and ATO's abide to retail it at the same price point. ATO's will receive a unique payment link for the P3G Digital Copy of the manual. The commission for the P3G Digital Copy sales equals 10£ and ATO's will invoice P3GQA on a monthly basis for the revenue share of book sales.*

| | |
|---|--|
| Website where you intend to promote the products/services: | |
| LinkedIn page where you intend to promote the products/services: | |
| Twitter handle where you intend to promote the products/services: | |

** P3GQA doesn't list the requirements for P3GP Authorised Trainers in the public domain, however potential ATO's should note the following minimum requirements before they propose a trainer for the ATO scheme:*

- *Minimum of 5 years professional experience as a trainer/instructor in the field of project, programme and/or portfolio management*
- *Sound understanding of global best practice of project, programme and/or portfolio management*
- *A professional qualification / certification, minimum at a programme management level, ideally a professional qualification/certification at project portfolio management level*

| Application Submission | |
|--|------|
| Full Name of the person filling in this application | |
| Applying Organisation's Authorised Representative /If different | |
| Position | |
| Date of submission | |
| Signature | |
| By signing this Application Form, I confirm and agree: | |
| <ol style="list-style-type: none">1. I am authorized by the applying organisation to supply the information given and, at the date of signing, the information provided in this Application is true and accurate to the best of my knowledge. Applying Party will promptly inform P3GQA of any changes to that information. Personal data submitted herein will be processed in accordance with the P3GQA Privacy Policy.2. Acceptance of this Agreement is at the absolute discretion of P3GQA, which is entitled to reject an application without giving any reason.3. Once approved and signed by the Parties, this Application can proceed to form the basis for an agreement between the parties. | |
| P3GQA / Application Approval | |
| P3GQA's Authorised Representative | |
| Position | |
| Signature | Date |